

**Unapproved Special Minutes of  
REDFIELD CITY COUNCIL**

August 13, 2019  
7:00 p.m.

The City Council met in special session at City Hall on Tuesday, August 13, 2019 at 7:00 p.m.

**MEMBERS PRESENT:** Mayor Jayme Akin, Mike Siebrecht, Eileen Kearney, Randy Maddox, Darrell Ronnfeldt, Joe Morrisette, Jessi Lewis, David Moeller, and Frank Schwartz

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Adam L. Hansen and City Attorney Kristen Kochekian

**ADOPT AGENDA:** Motion by Maddox, seconded by Siebrecht to adopt the agenda. Motion carried.

**Executive Session per SDCL 1-25-2 (1,3) –** Motion by Kearney, seconded by Schwartz to enter executive session per SDCL 1-25-2 (1,3) at 7:01 p.m. Motion carried.

Mayor Akin declared out at 8:56 p.m.

**NEW BUSINESS:**

**CMH Contract** – Motion by Maddox, seconded by Siebrecht to remove the current members of the CMH board and replace with the City Council. Motion carried.

Motion by Maddox seconded by Schwartz to terminate Mike O'Keefe as hospital administrator effective 5 pm 8-14-19 per paragraph 1(A)(5) of partners in health agreement dated 7-1-17. Motion carried.

There being no further business, meeting was adjourned at 9:10 p.m.

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Jayme Akin  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam Hansen

**Unapproved Minutes of  
REDFIELD CITY COUNCIL**

August 19, 2019

7:00 p.m.

The City Council met in regular session at City Hall on Monday, August 19, 2019 at 7:00 p.m.

MEMBERS PRESENT: Mayor Jayme Akin, Mike Siebrecht, Randy Maddox, Darrell Ronnfeldt, Joe Morrisette, Jessi Lewis, David Moeller, and Frank Schwartz

MEMBERS ABSENT: Eileen Kearney

STAFF PRESENT: Adam L. Hansen and City Attorney Kristen Kochekian

VISITORS: Kris Brandt, Rubiann Fisher, Sandy Jungwirth, Heidi Gehrke, Todd Fenner, Shiloh Appel @ 7:02 p.m.

CALL TO ORDER: Mayor Akin called the meeting to order at 7:00 p.m.

ADOPT AGENDA: Motion by Lewis, seconded by Schwartz to adopt the agenda as presented. Motion carried.

MINUTES: Motion by Siebrecht, seconded by Lewis to approve the August 5, 2019 minutes. Motion carried.

CONSENT CALENDAR:

Motion by Morrisette, seconded by Schwartz to approve the following items on the consent calendar:

Departments' Reports:

- A. Fire Report – Reports dated July 31, 2019, August 5, 2019, August 6, 2019, August 7, 2019, and August 9, 2019
- B. Senior Citizens Report – Minutes dated August, 2019
- C. Temporary Malt Beverage License #14-2019 & Temporary On/Off Sale Liquor #12- 2019 for Sport Spot for September 7, 2019 for Hoellein wedding at 4H Building

Receive and place on file. Motion carried.

VISITORS/PUBLIC TIME:

Sandy Jungwirth – Jungwirth discussed her time as an employee at CMH and how impressed she has been with Avera, since the management agreement commenced.

Heidi Gehrke – Gehrke explained how things improved once Avera starting managing CMH. Gehrke explained she does not like how the situation was handled by the City Council. She is concerned about the City of Redfield & Avera relationship moving forward.

Rubiann Fisher – Fisher explained she is here as an employee and citizen of Redfield. She discussed the importance of healthcare in our community. She explained EMR and CMS regulations to the City Council.

Kris Brandt – Brandt discussed how disappointed she is in the decision that was made and how it was handled by the City of Redfield. She discussed the leadership training that has occurred and how it has been a positive for CMH.

Mayor Akin addressed the group that came before the Council.

PUBLIC HEARINGS:

**Public Hearing to Vacate Utility Easement (Prairie Winds First Subdivision)-** Mayor Akin opened the public hearing on the vacation of utility easement at 7:26 p.m. Todd Fenner discussed the history of the easements. The hearing was declared closed at 7:30 p.m.

Resolution No. 2019-05 (Vacation of a Certain Utility Easement) was read by Mayor Akin.

RESOLUTION NO. 2019-05  
**Vacation of a Certain Utility Easement**

WHEREAS, a petition has been filed with the City of Redfield requesting the utility easement on Lots 1-42 within Prairie Winds Estates First Subdivision excluding a 10 foot utility easement on Lots 7, 8, 26 and 27, and excluding a 30 foot utility easement on Lots 9, 10, 11, 12 and 21, and excluding all utility easements on Lots 1, 2, 3, 4, 5, 12, 13, 17, 20, 22, 23, 24, 32, and 33, be vacated and,

WHEREAS, NOTICE has been given and a hearing held on August 19, 2019

BE IT RESOLVED, that the utility easement on Lots 1-42 within Prairie Winds Estates First Subdivision excluding a 10 foot utility easement on Lots 7, 8, 26 and 27, and excluding a 30 foot utility easement on Lots 9, 10, 11, 12 and 21, and excluding all utility easements on Lots 1, 2, 3, 4, 5, 12, 13, 17, 20, 22, 23, 24, 32, and 33, Redfield, Spink County, South Dakota be and the same is hereby vacated.

Dated this 19<sup>th</sup> day of August, 2019.

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Jayne Akin  
Mayor

ATTEST:

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Adam L. Hansen  
Finance Officer

Adopted: August 19, 2019  
Published: August 28, 2019

Motion by Maddox, seconded by Morrisette to approve Resolution No. 2019-05. Motion carried on a roll call vote with all members voting "Yes."

Exit: Fenner, Gehrke, Brandt, Jungwirth @ 7:32 p.m.

OLD BUSINESS:

**Notice of Code Enforcement Activities** – Yost's report was presented to the Council for their review. Various properties were discussed.

NEW BUSINESS:

**Accept 2018 Audit** – Motion by Lewis, seconded by Schwartz to accept the 2018 audit. Motion carried.

**NECOG Construction Agreement** – Motion by Siebrecht, seconded by Morrisette to approve the NECOG Construction agreement regarding the water/sanitary sewer project. Motion carried.

ORDINANCES AND RESOLUTIONS:

Mayor Akin gave the Second Reading of Ordinance No. 04-2019 (Water Meter Installation Fee).

**ORDINANCE 04-2019**  
**Water Rates**

AN ORDINANCE AMENDING the Municipal Code of Redfield in Chapter 13.32.060 Water Rates to read as follows:

**13.32.060 Installation fee.**

In addition to the meter fee set forth in Section 13.28.070 there shall be a fee of twenty-five dollars for a meter installation.

Dated this 19<sup>th</sup> day of August, 2019.

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JAYME AKIN, MAYOR

ATTEST:

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ADAM L. HANSEN, FINANCE OFFICER

First Reading: 08-05-19  
Second Reading: 08-19-19  
Published: 08-28-19  
Effective Date: 09-18-19

Motion by Ronnfeldt, seconded by Maddox to adopt Ordinance No. 04-2019. Motion carried on a roll call vote with all members voting "Yes."

**INFORMATION AND DISCUSSION ITEMS:**

**2020 Budget** – Hansen updated Council on progress of the budget.

**Annual Conference** – The conference will be in October in Aberdeen.

**Pheasant Fest Feb. 14-16, 2020** – It was the consensus of the Council to go again.

**Commercial Lane sanitary sewer** – Hansen updated the Council on the progress of bidding the project.

**COUNCIL MEMBER REPORTS:**

Lewis – Questioned the timeline of the progress of the water/sewer project.

**PAY CLAIMS:**

City Prepaid	\$15,835.90
City Unpaid	\$64,380.41
Hospital & Clinic Prepaid	\$178,652.44
Hospital & Clinic Unpaid	\$205,888.32
Additional Claims:	

Motion by Lewis, seconded by Maddox to pay the above claims. Motion carried on a roll call vote with all members voting "Yes."

Exit: Fisher & Appel @ 7:49 p.m.

Motion by Siebrecht, seconded by Maddox to enter executive session per SDCL 1-25-2 (3) at 7:50 p.m. Motion carried.

Mayor Akin declared out of executive session at 8:42 p.m. No action taken.

There being no further business, meeting was adjourned at 8:43 p.m.

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Jayme Akin  
Mayor

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Adam L. Hansen  
Finance Officer

Recorder: Adam L. Hansen

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COMMUNITY MEMORIAL HOSPITAL  
REDFIELD, SD 57469  
BOARD OF GOVERNORS MEETING

July 25, 2019

The Community Memorial Hospital Board of Governors held their regular Board meeting on July 25, 2019 in the Board Room at Community Memorial Hospital, Redfield, South Dakota. Board members present: Richard Gallup, Randy Maddox, Corey Baloun, Margot Gillette and Matthew Owens, MD @ 8:07 a.m.

Board member absent: Ted Williams.

Others present: Michael O'Keefe, CEO/Administrator, Rhonda Stroh, Kristina Brandt, Deb Dugan, Shawn Groft, Rubiann Fisher, Alyssa Howard, Barb Boomsma, Judy Carroll, Administrative Assistant and Kristen Kochejian, City Attorney @ 8:04 a.m.

Vice-President Richard Gallup called the meeting to order at 8:00 a.m.

The Board of Governors minutes from the meeting held on June 27, 2019 were reviewed. Corey Baloun made a motion to approve the Board minutes, second by Randy Maddox. Motion carried. The Community Memorial Hospital Medical Staff minutes from the July 16, 2019 meeting were reviewed by the Board.

**Financial Report:**

Michael O'Keefe, CEO presented the June 2019 Financial reports to the Board for review.

June 2019 Payroll & Benefits for CMH Campus with Accruals: \$628,017.00.

Corey Baloun made a motion to approve the June 2019 financial reports as presented, second by Randy Maddox. Motion carried.

**CEO Report by Michael O'Keefe:**

Michael O'Keefe, CEO extended his condolences to the Gehrke and Mullenberg families.

Lisa Reich, Studer Group, met with the Medical Staff on Monday and her report will be available at the next meeting. Lisa Reich is conducting a Leader Development workshop today with the CMH Directors.

The Redfield City Council and the Spink County Commissioners have each approved to allocate \$50,000 towards purchasing the 2019 Ford 4x4 ambulance for the Spink County Ambulance service.

There will be an EMS Center Forum presentation on the proposed EMS center and the future of EMS in Redfield and the surrounding areas on August 1<sup>st</sup> at 6:30 p.m. at the Redfield Senior Center.

Michael O'Keefe, CEO reported that representatives from the City Council, Mayor Jayme Akin, Todd Forkel, Avera Regional President, Tom Snyder, Avera Vice-President of Managed Facilities met this week to discuss general concerns.

Data obtained from SDAHO regarding expansion of services was reviewed by the Board.

Eide Bailly's provider model report regarding physician and advance practice providers comparison was discussed.

Curt Holman is compiling a report showing continued savings, opportunities, and benefits of the Avera Management agreement. The report will be presented at the August meeting.

The concerns regarding nurses on staff working off site at other facilities was discussed. The hospital has a Shared Service agreement in place with Avera to enable staff to provide health care services at other facilities, as well as other Avera employees working at CMH.

The Board is encouraged to contact Mike any time if they have questions or concerns regarding Board packet or concerns from the community.

**CMH Board of Governors Meeting  
July 25, 2019**

CEO Michael O'Keefe stated that seven applicants applied for the Health Information Management coder position; most applicants had no experience. This position will continue to be posted.

**Old Business:**

A Special Board meeting will be scheduled in August to discuss the strategic plan and marketing rebranding.

Michael O'Keefe presented the quarterly QA report at the June 27<sup>th</sup> Board meeting but no action was taken at the meeting. Corey Baloun made a motion to approve the quarterly QA report, second by Matt Owens, MD. Motion carried.

**New Business:**

None.

**Other Business and Concerns:**

Margot Gillette inquired about the financial report regarding actual numbers compared to budget numbers. Margot requested a report regarding this information from the last five years since entering the Avera Management agreement. Mike O'Keefe will look to have staff compile a report with this information.

9:00 a.m.: Meeting adjourned

The next regular Board of Governors meeting will be held on Thursday, August 29, 2019 at 8:00a.m.

Judy Carroll, Administrative Assistant  
For Corey Baloun, Secretary

COMMUNITY MEMORIAL HOSPITAL  
REDFIELD, SD 57469  
BOARD OF GOVERNORS MEETING

August 26, 2019

The Community Memorial Hospital Board of Governors held their regular Board meeting on August 26, 2019 in the Conference Room at Community Memorial Hospital, Redfield, South Dakota.

Board members present: Mayor Jayme Akin, Frank Schwartz, Dave Moeller, Eileen Kearney, Randy Maddox, Jessi Lewis, Joe Morrisette and Mike Siebrecht.

Board member absent: Darrell Ronnfeldt.

Others present: Adam L. Hansen Finance Officer, Tom Snyder, Interim CEO/Administrator, Rubiann Fisher, Barb Boomsma, Deb Dugan, Cathy Frericks, Sandy Jungwirth, Judy Carroll, Administrative Assistant and Kristen Kochejian, City Attorney @ 7:01 p.m.

Mayor Akin called the meeting to order at 7:00 p.m.

The Board of Governors minutes from the meeting held on July 25, 2019 were reviewed.

Maddox made a motion to approve the July 25, 2019 Board minutes, second by Lewis. Motion carried.

The Community Memorial Hospital Medical Staff minutes from the August 20, 2019 meeting were reviewed by the Board.

**Financial Report:**

Tom Snyder, Interim CEO presented the July 2019 Financial reports to the Board for review. July 2019 Payroll & Benefits for CMH Campus with Accruals: \$630,109.00.

Lewis made a motion to approve the July 2019 financial reports as presented, second by Kearney. Motion carried.

**CEO Report by Tom Snyder:**

Tom Snyder explained introductions that occurred last week. He talked about his focus on operations and discussed recruiting a new CEO.

**Old Business:**

The Board discussed the strategic plan/marketing rebranding and took no action.

**New Business:**

Tom Snyder presented applications from Tyler Cole Price, MD and Lisa Doom-Anderson, CNP for Telemed privileges at Community Memorial Hospital. Lewis made a motion to approve Dr. Tyler Cole Price and Lisa Doom-Anderson, CNP applications for Telemed privileges, second by Schwartz. Motion carried.

**Other Business and Concerns:**

Updating P.A., C.N.P and M.D. contracts were discussed. The management agreement with Avera was discussed.

Sandy Jungwirth briefly spoke about the employees at CMH.

7:24 p.m. adjourned

The next regular Board of Governors meeting will be held on Monday, September 23, 2019.

Adam L. Hansen, Finance Officer